

The Manager,
VELAMMAL ACADEMY
VELAMMAL AVENUE, 7TH CROSS STREET, S&P GARDEN,, NOLAMBUR
TAMILNADU,CHENNAI, 600037
(M: 735066-8333)

SUBJECT: -FRESH AFFILIATION UP TO SECONDARY LEVEL-regarding .

Ref : Application No.: - SL-00675-2425 Dated:28/02/2024

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh Affiliation Up to Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1931613
School No	56772
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Fresh Affiliation
Period of affiliation	01.04.2024 to 31.03.2029
Year and Month From which admission can be taken in Class-IX	1 April,2024
Year and Month in which first batch of Class-X will appear in board examinations	1 April,2026

Sl. No.	The school is directed to ensure that :
1	The total number of sections of Bal Vatika shall be restricted to 03 (01 section each for Bal Vatika-1, 2 & 3 respectively). The total number of sections from classes I to X shall be restricted to 12. Further increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq. ft. dimension. The number of students in each class shall be restricted to 40.

2	The school does not seem to have referred to RPwD Act and guidelines of the Board for CWSN toilets. The building is G+2, but only 2 CWSN toilets for girls and 1 toilet for boys are seen in the video. The School shall construct CWSN toilets separately for boys and girls on every floor, with proper permanent signage, indicating the floor number and with all infrastructural facilities, as per norms of RPwD Act and guidelines of the Board within 03 months and submit the compliance with videography.
3	School has not made provision of utilities like water & gas connection, sink etc. in the work-stations available in the Composite Science Lab. Utilities like water & gas connections are to be provided in the work stations itself. Thus, the school is required to make provision of all utilities in work-stations, within 03 months and submit the compliance with videography.
4	The Maths lab needs to have more kits, teaching aids, students activity material and manipulative along with proper storage facility. School is directed upgrade the lab as per Board's SOPs and submit compliance
5	Separate reading area for teachers/staff is not seen in the Library. School shall upgrade the library as per boards SOP and make provision of separate reading area for teachers within 03 months and submit compliance with videography.
6	The school shall ensure the training of its teachers with CoE Chennai within 3 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

CERTIFICATE OF RECOGNITION
(See sub-rule (4) of rule 12)

Gram: pt-
e-mail: dmschennai2010@gmail.com

Phone: 044- 28270169
Fax : 044- 28270169

OFFICE OF THE DIRECTORATE OF PRIVATE SCHOOLS
College Road, Nungambakkam, Chennai-600 006, Tamil Nadu.

K.Dis No.1383/ C1 / 2026 Dated: .02.2026

To

**The Correspondent,
Velammal Academy,
Velammal Avenue,
7th Cross Street,
S&P Garden, Nolumbur,
Chennai District – 600 095.**

Sir / Madam,

Sub : Recognition Certificate for the School under sub-rule (4) of rule 12 of the Tamil Nadu Right of Children to Free and Compulsory Education Rules, 2011 – regarding

- Ref
1. Tamil Nadu Recognized Private Schools (Regulation) Act 2018 and Rules 2023
 2. Right of Children to Free and Compulsory Education Act- 2009
 3. Tamil Nadu Right of Children to Free and Compulsory Education Rules - 2011 and amendment as per GO (MS) No.144/SE (GE) Dept dated, 18.09.2014.
 4. Tamil Nadu Tamil Learning Act (13/2006) 2006 and amendment made as per GO (MS) No.145/SE (GE) Department dated, 18.9.2014.
 5. The Tamil Nadu Schools (Regulation of Collection of Fee) Act 2009 and Rules 2009.
 6. Letter from the Correspondent, **Velammal Academy, Chennai** District dated 26.12.2025
 7. Letter from **Chennai(Saidapet)** District Educational Officer (Private Schools), R.C.No.1457/A2/2025 Dated 12.02.2026.

With reference to the application dated 26.12.2025 and subsequent recommendations of District Educational Officer (Private Schools) **Chennai(Saidapet)** and school inspection on **09.02.2026** in this regard, I hereby convey the grant of Recognition to **Velammal Academy, Velammal Avenue, 7th Cross Street, S&P Garden, Nolumbur, Chennai District – 600 095, Tamil Nadu** for the class **PREKG to X** Standard for the period up to **31.05.2026** in compliance to Rule 12 of Right of Children to Free and Compulsory Education Act, 2009 and Rules 2011 and maintain the standards and norms as specified in section 19 of the Right of Children to Free and Compulsory Education Act, 2009.

The Recognition Code Number allotted to the School is 004-28-S-0104-0526

The above recognition is subject to the following conditions:-

1. The temporary recognition accorded to the school is valid up to **31.05.2026** and is to be renewed at the end of three years.
2. The grant of recognition is available initially for classes **PREKG to X** Standard and to be extended for Secondary/ Senior Secondary classes subsequently in due course of time.
3. The School shall abide by the provisions of the Right of Children to Free and Compulsory Education Act, 2009 and the Tamil Nadu Right of Children to Free and Compulsory Education Rules, 2011. The School shall maintain the standards and norms as specified in section 19 of the Right of Children to Free and Compulsory Education Act, 2009.
4. The School shall not collect any capitation fee and subject the child or parent or guardian to any screening procedure.
5. The School shall not deny admission to any child :-
 - (a) For lack of age proof if such admission is sought subsequent to the extended period prescribed for admission.
 - (b) On the ground of religion, caste or race, place of birth or any of them.
6. The school shall ensure that :-
 - (a) No child admitted shall be held back in any class or expelled from school till the completion of elementary education in a school.
 - (b) No child shall be subjected to physical punishment or mental harassment.
 - (c) No child is required to pass any board examination till the completion of elementary education
 - (d) Inclusion of students with disabilities/ special need as per provision of the Persons with Disabilities Act, 2016.
7. The School shall follow the syllabus on the basis of curriculum laid down by appropriate authority
8. No unrecognized classes shall run within the premises of the school or in any other place in the name of School.

9. The School is run by a society registered under the Tamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975), or a public trust constituted under any law for the time being in force
10. The accounts should be audited and certified by a Chartered Accountant. A copy of the Statement of Accounts should be sent every year to the competent authority.
11. The school is not run for profit to any individual, group or association of individuals or any other persons
12. The recognition Code Number shall be quoted for any correspondence with the competent authority
13. The School shall furnish such reports and information as may be required by the competent authority from time to time and shall comply with such instructions of the State Government or the competent authority as may be issued to secure the continued fulfillment of the condition of recognition
14. Tamil language shall be taught as a subject in standards I to X as notified under sub clause (iv) of clause (e) of section 2 of the Tamil Nadu Tamil Learning Act, 2006 (Tamil Nadu Act 13 of 2006 as ordered in the reference 4 cited.
15. The School shall abide by the provisions of the Tamil Nadu Private Schools (Regulation) Act 2018 and Tamil Nadu Private Schools (Regulation) Rules 2023 and relevant Acts and rules that are in force from time to time.
16. Infrastructure including sanitary facilities shall be maintained as per the requirement of Tamil Nadu Combined Development and Building Rules, 2019 and related amendment, if any
17. The certificate of recognition issued shall be subject to the rectification of deficiencies if any as pointed out by competent authorities at any stage/time.
18. The management shall rectify the deficiencies pointed out in infrastructure or administration by the competent authorities
19. The management shall apply for renewal of recognition three months before the expiry of this order to this Directorate through the District Educational Officer (Private Schools) of the district concerned.
20. The management shall follow the directions issued by the Government/Department from time to time keeping in view of the safety and security of the children and the overall administration of the school.

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21. The recognition shall be withdrawn if any contravention of the provisions of the Act, Rules or the conditions of recognition are found and proved.
22. The Management shall follow the directions issued by the School Education Department, Government of Tamil Nadu from time to time keeping in view of the safety and security of the children and the overall administration of the school.
23. The school management shall have full responsibility for any court case that may arise. This order may be used only for the purpose of seeking affiliation to **Central Board of Secondary Education** as requested by the management and the management is not entitled to seek affiliation to any other Board without obtaining No Objection Certificate from the School Education Department, Government of Tamil Nadu.
24. It is instructed to construct additional classrooms and provide laboratory facility before applying for the grant of permission for additional sections namely 9 & 10
25. Since the school is located in more than one survey number, there shall be no other educational institution in these survey numbers.
26. Drinking water facility, Toilet Facility and Class room should be provided in accordance with student strength.
27. The classrooms and laboratory should be as per the building plan approval. Any alteration in existing classrooms or creation of additional classrooms should be done with the proper approval of the concerned Authorities.
28. The Number of persons accommodated in the school building should not exceed the number sanctioned in the D- Licence.

J. Hini 23/2/26
DIRECTOR OF PRIVATE SCHOOLS

- Copy to:
1. The Secretary,
Central Board of Secondary Education,
Shiksha Kendra,
No.2, Community Centre,
Preet Vihar,
Delhi-110 092.
 2. The Chief Educational Officer,
Chennai District.
 3. The District Educational Officer (Private Schools),
Chennai(Saidapet) District.