

**The Manager,
VELAMMAL VIDYALAYA
VELAMMAL AVENUE, METTUKUPPAM MAIN ROAD, VANAGARAM
TAMILNADU, THIRUVALLUR, 600095
(M: 90030-03621)**

SUBJECT: -FRESH AFFILIATION UP TO SENIOR SECONDARY LEVEL-regarding .

Ref : Application No.: - SS-00053-2425 Dated:10/11/2023

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh Affiliation up to Senior Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1931611
School No	56769
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Senior Secondary School Examination Class 1 to 12
Category	Fresh Affiliation
Period of affiliation	01.04.2024 to 31.03.2029
Year and Month From which admission can be taken in Class-IX/XI	1 April,2024
Year and Month in which first batch of Class-X/XII will appear in board examinations	1 April,2026

Sl. No.	The school is directed to ensure that :
1	The total number of sections of Bal Vatika shall be restricted to 09 (03 sections each for Bal Vatika-1, 2 & 3 respectively). The total number of sections from classes I to XII shall be restricted to 31, of which not more than 1/3rd sections may be used for senior secondary classes. Further increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq. ft. dimension. The number of students in each class shall be restricted to 40.

2	The school does not seem to have referred to RPwD Act and guidelines of the Board for CwSN toilets. Regular cubicles have been converted into CwSN toilets, which are too small and narrow for free movement of wheelchair/walker. The building is G+2, but only 2 CwSN toilets each for boys and girls are seen in the video. The School shall construct CwSN toilets separately for boys and girls on every floor, with proper permanent signage, indicating the floor number and with all infrastructural facilities, as per norms of RPwD Act and guidelines of the Board within 03 months and submit the compliance with videography.
3	The composite science lab is not set-up as per the Board's SoP. It is under stocked and has temporarily been established with inappropriate furniture. The tables available in the lab are not suitable for conducting practical. Work-stations with utilities like water and gas connections are not seen in the lab. Safety feature like fire extinguishers and exhaust fans are not seen. Thus, the school is required to establish the composite science lab with proper permanent fixture, washbasin, water & gas connection in the workstations, storage facilities, seating arrangement and safety features such as fire extinguishers and exhaust fan, within 03 months and submit the compliance with videography.
4	Biology lab has not been established as per SOP. Work station with utility like water connection not seen. Lab does not have seating arrangement for students. School shall upgrade the lab as per board's SOPs within 03 months and submit the compliance with videography.
5	The website of the school is non-functional. The school shall make it functional and submit compliance.
6	It has been observed that some schools are promoting commercialization of education. Schools place an undue emphasis on coaching/preparing the students for Competitive Examinations, which is against the spirit of NEP and ideology of CBSE. School shall give an undertaking, on compliance portal that it will not involve in any such activities.
7	The school shall ensure the training of its teachers with CoE Chennai within 3 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.

6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)